



# RECORDING INSTRUCTIONS

The Casual Record Sheet is for general recording of butterflies on a variety of sites, for example, when atlas recording in different areas.

Use one column to record sightings from each site on each separate day. An example of a completed column entry is shown alongside. Please enter information on this sheet as follows:

**Name:** Enter your name  
**Address/Tel:** along with your address and telephone number.

**Year:** Enter the year during which the records are made. Please do not put records for more than one year on each sheet.

**Site Information:** Record here information about the site or locality:

**OS Map Reference:** Write the Ordnance Survey map reference of the site in the left-hand space. This should preferably be 6-figure for the centre-point of a small site (e.g. SP609104) or at least 4-figure (i.e. 1km square, e.g. SU4796) for the locality. If the site is large, divide it into sub-sites and record each 1km square separately.

**Site name / Locality:** Give the site name or a name, such as a feature named on the map, to identify the locality being recorded, in the right-hand space.

**Habitat type(s):** Enter the code(s) from the list of habitat types below that apply to the site/locality where the butterflies were actually seen.

**Day / Month:** Give the day and month of the record (as numbers).

### Species recorded

Please record all butterfly species seen at the named site/locality, marking the numbers seen on that date using either the actual number or the following codes:

Numbers seen: A: 1 B: 2-9 C: 10-29 D: 30-99 E: 100 or more

Please record also any eggs, larvae, pupae or mating seen, using codes:

O (eggs), L (larvae), P (pupae) and M (mating), respectively.

Use the **Notes** box below to add further notes on any of the records. Thanks for your help!

SP617 111		Shabington Wood
43		
14	7	
A		
B		
A		
B		
C, O		
L		
A		

### Habitat codes:

- |   |   |
|---|---|
| 1 Sea-shore / cliffs / salt marsh / dunes etc | 54 Marshes / fens                               |
| 2 Freshwater edges (lakes / rivers / canals)  | 6 Rocky inland habitats / screes etc            |
| 31 Heath / scrub                              | 81 Fertilized / improved / reseeded grassland   |
| 34 Calcareous grassland                       | 82 Crops  |
| 35 Acid grassland                             | 83 Orchards / plantations / commercial forestry |
| 38 Meadow (unimproved)                        | 84 Tree lines / hedges / small woods            |
| 41 Broad-leaved deciduous woodland            | 85 Parks / gardens / churchyards                |
| 42 Native coniferous woodland                 | 86 Urban / industrial areas                     |
| 43 Mixed woodland                             | 87 Fallow / waste / disturbed land              |
| 51 Raised / lowland bog                       | 89 Quarries / pits                              |
| 52 Blanket / upland bog                       | 90 Road / rail verges, cuttings etc             |

### Notes

Please return completed forms to:

...or to Butterfly Conservation, Manor Yard, East Lulworth, Wareham, Dorset BH20 5QP